



North Central Regional Association of State Agricultural Experiment Station Directors

215th Meeting

Kansas State University Student Union

918 N 17th Street, Manhattan, KS

Tuesday, July 30, 2019, 10 am to 1 pm

Final Agenda and [Minutes](#) (as of 8/1/2019)

Time	Item #	Topic	Presenter
10:00 am	1.0	Welcome and Call to Order	Joe Colletti, 2019 NCRA Chair
	2.0	Approval of Spring 2019 Minutes	
	3.0	Adoption of the Agenda	
10:05 am	4.0	Interim Actions of the Chair 4.1 Recognitions 4.2 NCRA Office Budget and Assessment Update 4.3 NC Ag Communications Update	Joe Colletti, Jeff Jacobsen, Chris Hamilton Joe Colletti, Greg Cuomo
10:25 am	5.0	NC Admin Boot Camp 2019 Report	George Smith, Marty Draper, Jeff Jacobsen
10:30 am	6.0	NIFA Update	Parag Chitnis
10:40 am	7.0	FFAR Update	Doug Buhler
10:50 am	8.0	NRSP Review Committee Report and Fall ESS Vote	Doug Buhler, Jeff Jacobsen
11:05 am	9.0	NCRA Plan Accomplishment Examples	Jeff Jacobsen
11:20 am	10.0	ESCOPE CMC Update	Jeff Jacobsen
11:30 am	11.0	BLC Update and NIFA Budget Strategic Realignment	Ernie Minton
11:40 am	12.0	Worker Protection Standard Discussion	Doug Buhler
11:55 am	13.0	ESCOPE Budget at APLU Update	Jeff Jacobsen
12:00 pm	<i>Break, boxed lunches provided for a working lunch</i>		
12:15 pm	14.0	Revised ESS Rules of Operation and NRSP Guidelines Update	Jeff Jacobsen, Doug Buhler
12:30 pm	15.0	Joint COPs Report	Deb Hamernik, Jeff Jacobsen
12:45 pm	16.0	Nomination Committee Report <ul style="list-style-type: none"> Review of NCRA FY2020 Officers New MRC Member for FY2020 	Ernie Minton, Chris Hamilton
		Future Meetings: https://www.ncra-saes.org/calendar <ul style="list-style-type: none"> Joint ESS/CES-NEDA Meeting, Marriott at Vanderbilt, Nashville, TN, September 23-26, 2019. APLU Annual Meeting, Hilton Bayfront, San Diego, CA, November 10-12, Spring NCRA Meeting, Scottsdale Marriott Suites Old Town, March 30 – April 1, 2020. 	
1:00 pm	<i>Adjourn</i>		

Meeting Minutes

Attendees: Dave Benfield (OSU), Doug Steele (APLU), Doug Buhler (MSU), Bernie Engel (Purdue), Gary Pierzynski (OSU), Marty Draper (KSU), Majed El-Dweik (Lincoln Univ), Parag Chitnis (USDA-NIFA), Deb Hamernik (UNL), Hunt Shipman (CGA), Shibu Jose (MU), Archie Clutter (UNL), Bill Gibbons (SDSU), Bill Barker (WI), Greg Cuomo (UMN), Joe Colletti (IA State), Jeff Jacobsen (NCRA), Chris Hamilton (NCRA; recorder).

Item #/Description	Notes	Actions Taken
An additional update from Doug Steele to AES and EXT.	<ul style="list-style-type: none"> • NCCEA directors (Robin Shepard, NCCEA Executive Director; Gregg Hadley, Kansas State; Chuck Hibberd, University of Nebraska – Lincoln; Karla Trautman, South Dakota State University; Charlie Stoltenow, North Dakota State University; Mark Stewart, University of Missouri; Sarah Greening, University of Minnesota) joined NCRA at the beginning to listen to Doug’s update. • Doug Steele: There could be an amendment coming requesting an AFRI/ARS increase of 5% for 5 years, much like the NIH/NSF approach. The authorization language has been written already and originated from Senator Richard Durbin (IL). • Might be released before the Senate returns from the August recess. • There are concerns that the amendment does not include language to “hold harmless” our existing Capacity funds, which makes it difficult for APLU to support. • Additionally, no external support has been sought for the amendment and Doug is not sure why. He’ll meet with Senator Durbin tomorrow to learn more and asks director to hold off with any action until he can report back to the Section chairs. • Hunt Shipman presumed it’s possibly an increase in authorization, not actual funding. Interestingly, ARS has no limit, though. 	For information.
2.0 Approval of Spring 2019 Minutes	Minutes were approved unanimously by the NCRA.	Approved.

3.0 Adoption of the Agenda	Today's meeting agenda was formally adopted by the NCRA.	Approved/adopted.
<p>4.1 Recognitions</p> <p>4.2 NCRA Office Budget and Assessment Update</p> <p>4.3 NC Ag Communications Update</p>	<p>4.1 Joe recognized Ernie Minton for his appointment to the role of K-State's dean of agriculture and Jeff Jacobsen as the winner of the 2019 ESCOP Diversity and Inclusion award. Jeff will be formally recognized at the Fall ESS meeting in Nashville, TN.</p> <p>4.2 Chris Hamilton led a brief update on the current NCRA office budget and assessments received so far.</p> <p>4.3 Communicators from MN, NE, and IA held a call a few weeks ago with Joe, Archie, Jeff and Chris, during which they decided to work together on a white paper outlining next steps for improving regional ag communication efforts. They'll be back in touch with us in August with the document and also how they would like to start interacting with the other communicators. More to come.</p>	For information.
5.0 NCR Boot Camp Report	<p>Marty Draper:</p> <ul style="list-style-type: none"> • Session was held in Kansas City in June. • There was greater representation from EXT this year than in the past. • Other regions also participated this year, with 8 from the Southern region, 3 from the 1890s, and 1 from the Northeast. • The Boot Camp has a very interactive approach that worked well. • Good feedback has been received so far. 	For information.
6.0 NIFA Update	<p>Parag Chitnis:</p> <ul style="list-style-type: none"> • Farm Bill implementation: some RFAs haven't been released yet (Citrus Greening, Urban Ag) because NIFA wants to collect stakeholder feedback. • The SCRI matching requirement is still there until an appropriation bill gives authorization for a waiver. • Organic funding: NIFA is considering adding some larger, CAP grants to help spent the funds more quickly 	Majed El-Dweik of Lincoln University will send a synopsis on their organic proposal to Chris for broader distribution to NCRA, in the event others may wish to collaborate.

	<p>than they can with the existing smaller grants. Parag solicited group feedback on this suggestion:</p> <ul style="list-style-type: none"> ○ Perhaps more relevant projects will come with larger grants. ○ Broader range of science allowed might also help expand opportunities. ○ Research must be done on certified organic farm, which may be limiting. ○ Majed El-Dweik indicated that Lincoln University has quite a bit of certified organic land and would be happy to collaborate with others on a larger grant. He'll send a synopsis of their proposal to Chris for broader distribution to NCRA. ○ Overall, the NCRA agreed that larger organic grants would be a positive step. <ul style="list-style-type: none"> ● Parag will share Kansas City NIFA employment opportunities with the NCRA as they come out so we can help distribute and assist with hiring. 	
7.0 FFAR Update	<p>Doug Buhler:</p> <ul style="list-style-type: none"> ● Grants are moving through at a good pace and operations have mostly been transitioned from the Board to the FFAR staff. ● Match issues will likely continue to be an issue, unless a donor can cover the required Match. ● Funds exist in the 2018 Farm Bill for FFAR, but haven't been released due to fundraising and self-sustainability requirements, which the Foundation is still working on. ● Overall, good work coming out of FFAR. 	For information.
8.0 NRSP Review Committee Report and Fall ESS Vote	<p>Doug Buhler:</p> <ul style="list-style-type: none"> ● NRSP3 and NRSP10 renewals will be voted upon at the Fall ESS meeting in Nashville. 	The updated NRSP vote recommendations will be discussed during our fall NCRA business meeting.

	<ul style="list-style-type: none"> • Recommendation is to approve NRSP3; NRSP10's business plan is still under review and will be discussed in August for a final recommendation. • Midterm review for NRSP6 this year: Discussed change in NRSP6 business/funding model, some ideas were put forward by the NRSP-RC. More to come on this as it proceeds to its next renewal. No vote will take place on NRSP this year. • The NRSP Guidelines are also being updated. 	
9.0 NCRA Plan Accomplishment Examples	<p>Jeff Jacobsen:</p> <ul style="list-style-type: none"> • Jeff reviewed the attached brief outlining our NCRA office impacts and accomplishments, as based on the NCRA Plan. • Joe Colletti and Dave Benfield indicated appreciation to Jeff and Chris for the Plan and returning to it routinely to make sure we stay on track. 	For information.
10.0 ESCOP CMC Update	<p>Jeff:</p> <ul style="list-style-type: none"> • CMC is reorganizing and working on hiring a professional communicator for one year to develop a new, national plan. • Funds left over from kglobal and CGA will go towards hiring this professional, which will be coordinated by APLU. 	For information.
11.0 BLC Update and NIFA Budget Strategic Realignment	<p>Jeff:</p> <ul style="list-style-type: none"> • Jeff and Chris have taken over the ESCOP BLC, effective 7/1/2019. • Ernie will continue on as BLC chair for another year. Dave Benfield and Shawn Donkin also serve as NCRA reps to the BLC. • When Dave Benfield retires in December, Gary Pierzynski volunteered to take over that role for NCRA. • Strategic Realignment committee was disbanded last week, since their work is done. They developed a 6- 	For information.

	<p>line and 15-line model, but were not charged with implementation.</p> <ul style="list-style-type: none"> • The effort will now go back to the PBD for next steps and how best to use the two existing models for advocacy. More to come on this effort. • Joe thanked Ernie for all his work on this effort. 	
<p>12.0 Worker Protection Standard Discussion</p>	<p>Doug:</p> <ul style="list-style-type: none"> • New federal law connected to farm training, such as pesticides, plots, etc. Change in the standard occurred about 2 years ago and resulted in greater enforcement. • MSU was investigated because of an issue with a former faculty member and fined. The issue emphasized the need to pay attention to worker protection issues and farm management. MSU AgBioResearch is now working to get their system standardized across the university. • Doug suggested the group take a close look at access to farms and safety training requirements. • Perhaps a good best practices topic for the NCRA spring meeting. • Doug will send a summary of their policy to Chris to forward to the group. 	<p>Doug Buhler will send a summary of the MSU policy to Chris for broader director distribution.</p>
<p>13.0 ESCOP Budget at APLU Update</p>	<p>Jeff:</p> <ul style="list-style-type: none"> • ESCOP has a budget held at APLU that Jeff has been reviewing and cleaning up over the past year or so. Now that it's in good shape, he'll continue to review it quarterly and report back to ESCOP and the NCRA with the current and running balance. • Jeff will look into options for investing the money. • An ESCOP budget approval vote will take place at the Fall ESS meeting, as well. 	<p>For information.</p>

<p>14.0 Revised ESS Rules of Operation and NRSP Guidelines Update</p>	<p>Jeff:</p> <ul style="list-style-type: none"> • The ESS Rules of Operation describe how ESS does business across the organization, but they haven't been updated in several years, so Jeff volunteered to review and update them. • The ESCOP Committee approved all minor changes last week at Joint COPs. • There will be a list of substantive changes sent out in advance of an approval vote at the Fall ESS meeting. 	<p>For information.</p>
<p>15.0 Joint COPs Report</p>	<p>Deb:</p> <ul style="list-style-type: none"> • Handed out the Riley Foundation report handout shared at Joint COPs by Rick Klemme. • Scott Angle attended Joint COPs and indicated that his 3 personal short-term goals are: <ul style="list-style-type: none"> ○ Make sure Secretary Perdue understands NIFA and its importance. ○ Make NIFA more efficient. ○ Advocate for more money internally. • Attendance was fairly small. • Cathie Woteki was interested in what institutions were doing around sustainability, especially curriculum driven and there was a session devoted to that. 	
<p>16.0 Nomination Committee Report</p>	<ul style="list-style-type: none"> • Bernie Engel, Purdue, volunteered to serve as our new NCRA MRC. • Bill Barker volunteered to join the ESCOP STC. 	<p>New MRC and STC members approved.</p>

Written Reports

MRC Report

- All 2019-2024 NC renewal multistate projects have been approved by the NCRA and sent to NIFA for final approval.
- Renewal reminders have gone out to projects expiring on 9/30/2010.
- The MRC needs a new member, effective 10/1/2019

Item 4.2: NCRA Office Budget (as of June 30, 2019) and Assessment Update

Presenters: Jeff Jacobsen, Chris Hamilton

Action: For information

NCRA FY2020 Budget & FY2019 Working Budget (with Final FY2018)				
INCOME				
	FY2018	FY2019		FY2020
Description	Final	Budget	YTD***	Budget
State Assessments	425,763	425,763	425,763	483,849
Account Carryover (MSU Actual)	43,435	42,910	42,910	29,870
TOTAL INCOME	469,198	468,673	468,673	513,719
EXPENSE				
	FY2018	FY2019		FY2020
Description	Final	Budget	YTD	Budget
NCRA				
Regional Initiatives*****	5,000	-		
	(5,000)			
NCRA Subtotal	-	-	-	
MICHIGAN STATE				
Executive Director Salary	205,000	213,200	213,200	217,464
Fringe*	48,621	55,219	55,219	56,976
Office Operating	3,242	3,000	3,358	3,000
Travel	30,510	35,000	33,388	35,000
Training	-	-	-	-
MSU Admin/Service Fees (2% MSU)****	5,830	6,128	6,128	6,236
MSU Subtotal	293,203	312,547	311,292	318,675
U of WISCONSIN				
Assistant Director Salary	79,480	82,659	81,881	84,312
Fringe**	32,351	33,890	32,435	34,568
Office Operating	2,322	3,000	434	3,000
Travel	6,288	12,000	7,549	12,000
Training	320	500	300	500
Meeting Support	(976)	2,000	(23)	2,000
UW Admin/Service Fees (now 5% CALS, 7% UW)	8,486	9,383	9,439	16,366
UW Subtotal	128,272	143,433	132,014	152,746
TOTAL EXPENSE	421,475	455,980	443,307	471,421
BALANCE	47,723	12,693	25,366	42,298
*MSU FY19 fringe: 25.9%, FY20 ~26.2%				
**UW FY20 est. fringe: approx 41% (includes est. term leave monthly fee of \$10.34/month).				
***Full FY expenditures for salary + fringe + MSU admin fees, YTD actuals, for other categories.				
****Still awaiting final MSU FY17 and FY18 close-out admin fees to clear.				
*****Bt Corn Video (invoice = expense).				

NCRA Accounts at MSU and UW

Account at MSU	FY18	FY19	FY20
MSU Starting Balance	43,435	42,910	29,870
MSU Income	425,763	425,763	483,849
MSU Budgeted Expenses	293,203	312,547	318,675
MSU Budgeted Expenses + UW invoice	425,760	452,467	471,421
Estimated MSU Ending Balance/Carryover	43,438	16,206	42,298
Actual MSU Ending Balance/Carryover**	42,910	29,870	tbd
Account at UW	FY18	FY19	FY20
UW Starting Balance	(773)	3,512	tbd
UW Income	-	-	-
UW Expenses	128,272	143,433	152,746
Actual UW Ending Balance/Carryover		-	
<i>UW Operating Reserve (3 mo)</i>	<i>25,000</i>	<i>25,000</i>	<i>25,000</i>
<i>Estimated UW Invoice to MSU*</i>	<i>129,045</i>	<i>139,920</i>	<i>tbd</i>
<i>Actual UW Invoice to MSU</i>	<i>132,557</i>	<i>137,619</i>	<i>tbd</i>
*UW will invoice MSU mid-quarter for actual expenses (\$38,186 in August 2019; \$38,186 in November 2019; \$38,186 in February 2020, and ?? in May 2020 to cover final 2020 expenses).			
**Includes budgeted FY17, 18, 19 MSU admin fees, which haven't been charged yet.			

FY2020 Assessments Received as of 7/1/2019:

- Purdue
- Kansas
- Michigan
- Nebraska
- Ohio
- Missouri
- South Dakota
- Wisconsin

[Back to Top](#)

Agenda Item 9.0: NCRA Plan Accomplishment Examples

Presenter: Jeff Jacobsen

Action: For information.

At the 2019 NCRA Spring meeting, a request was made to capture concepts from the NCRA Plan activities and provide cumulative examples of accomplishments and outcomes for the NCRA. Annually, the staff of the NCRA Office provide updates with regional and national activities coupled with a rolling update on the NCRA Plan. Selected examples are provided below for each of the primary subjects.

MULTISTATE RESEARCH COMMITTEE

- 1) A more active 'polishing' effort to the NC multistate award winner has led to the receipt of numerous national awards. In addition, the participants from the regional winners all receive a commemorative certificate. Lastly, all nominees receive direct feedback from NCRA on their project nomination, regardless of fate.
- 2) Created cross reference of North Central multistate projects (all types) and ESCOP Science Roadmap and NIFA Strategic Priorities. All part of the on-going NCRA effort to 'reimagine' the utility and application of all multistate projects.
- 3) MRC review activities and outcomes have led to a more rigorous review process with incremental improvements to projects and annual reporting across projects. Feedback to the projects during through midterm and renewal steps has presented a reinvigorated forum for communications of NCRA expectations. Exercises the option to terminate projects more frequently, if they were not up to the quality and impact of NCRA directors.
- 4) Created new North Central projects where applicable (antibiotic resistance, Monarch butterfly, soil health, chronic wasting disease) or supported the development of projects in other regions (industrial hemp, unmanned aerial systems, microbiome).
- 5) Interviewed all AAs with the NCAC projects with a set list of questions, provided innovative program ideas to the AAs to improve their meetings, replaced AAs that were not functioning and provided general encouragement to improve their review processes and outcomes.
- 6) At midterm review time, Chris Hamilton checks all projects for annual meetings and impactful annual reporting in NIMSS. If these are missing, she contacts the project AA and editors to remind them to submit meeting details and collaborative, multistate reports. This effort helps maintain our NC standard of excellence for multistate projects.
- 7) At renewal time, Chris also works closely with project editors to help them navigate NIMSS and facilitates the timely submission of proposals, both before and after the review process. This effort allows NC projects to be submitted for NIFA approval several months before the new FFY and allows abundant time to address any issue that may arise from NIFA or on the project side.
- 8) The NCRA website, under our Multistate Research menu item, maintains a Virtual Handbook, with basic instructions and guidelines for AAs, as well as links to impactful reports efforts by award winning projects. This handbook is updated as needed, based on questions and feedback received from AAs and project members.
- 9) In 2019, as a way to reduce the administrative burden and also passively "sunset" underperforming multistate projects, the NCRA office decided to only sent one renewal reminder out to expiring committees. The goal of this effort hopes to ensure that only the most motivated, active, and high-quality committees renew, thus reducing the number of stagnant projects in our NC portfolio.

ENHANCE GROWTH AND QUALITY IN PARTNERSHIPS

- 1) With NIFA – Critical Ag Research Extension (panel manager (x2), Tribal College Extension Program (panel manager, capacity and special emphasis), Tribal College Research Program (panel member), Tribal College Area of Expertise (panel manager – Jeff; panel member - Chris), New Technologies for Ag Extension (member) across NPLs, staff and upper management
- 2) With APLU – Participate as a steering committee member with Sightlines effort, active participant with the National Multistate Coordinating Committee, reconnect with new VP FANR, participate in the revisions to the CARET/AHS advocacy one-pagers,
- 3) With 1994s - NC site visits, attendance and participation at FALCON conferences, assisted with UMN-sponsored student panel for a FALCON meeting, NIFA grant program assistance.
- 4) With ESS/ARD – Actively recruit members for standing ESCOP committees, site visit to Lincoln University, Participate twice with the Tactical Sciences effort on behalf of NIPMCC and NIFA, Support the national Chair as appropriate,
- 5) With NRCS – Nationally, Robin Shepard and Jeff Jacobsen have been tasked by ECOP and ESCOP to aggressively explore collaborations with NRCS. Meetings with NRCS leadership, leaders in numerous divisions and regional leaders led to a proposal for funding to NRCS (pending), participation in national and regional webinars and an invitation-only Summit. The Summit resulted in a white paper of high priority themes to be explored. This has all taken longer than anyone expected and is ongoing. The NC region could explore collaborations across the region and most certainly in individual states. Much of this is currently in motion.
- 6) With NC – Conversations and inventory of North Central Climate Expertise, North Central Water Network collaborations, North Central Administrative Management Boot Camp.
- 7) Participate in the North Central Sun Grant programs and grant review processes. Membership on the North Central Regional Aquaculture Center board.
- 8) With NCCEA – Maintain a very close working relationship with NCCEA's Executive Director, Robin Shepard. Chris Hamilton maintains the NCCEA.org website and the @NCCEA twitter handle, which ensures the sharing of accurate and timely information on programs, jobs, and meetings across both regional associations.
- 9) NC Ag Communicators – This effort is in its infancy, but we facilitated an initial teleconference between communicators at UNL, UMN, and IA State, motivating them to meet next on their own and provide the NCRA with some initial ideas for best practices to improve communications with regional and national stakeholders.
- 10) NC CARET – Close working relationship with Becky Walth (SD) and formerly Connie Kays (KS), 2019 CARET rep to ESCOP and a resource for sharing our LGU stories better with stakeholders.

ENHANCE THE NCRA

- 1) A primary office (MSU) and alternate office (UW) have been set up with seamless business practices for billing, monthly and quarterly accounting and routine reporting to NCRA EC and NCRA.
- 2) Communications between UW and MSU offices are routine with frequent text, email, Zoom and phone calls.
- 3) NCRA website redone in 2017-2018.

- 4) Formal agreements were created and have been renewed with NCRA, MSU and Office personnel.
- 5) Communications with the NCRA EC are routinely conducted with monthly Zoom calls or emails as the timing warrants.
- 6) With the redo on the ESCOP website, NCRA's (and other regional associations) presence was enhanced.
- 7) Promotional items have been created such as: plaque to recognize NCRA service to leadership, padfolio provided to incoming NCRA Chair and all paper and electronic communications have our NCRA logo and states present.
- 8) In our humble opinion, the quality of service provided to the Diversity Catalyst Committee, Science and Technology Committee, National IPM Coordinating Committee, Social Sciences Subcommittee, NRSP1 Management Committee, NIMSS, and to the ESCOP Chair (NC Region) has been exceptional.
- 9) Professional development through participation with UW and MSU institutional offerings; attendance at regional and national meetings (NC business officers, NERAOC, USDA Ag Outlook Economic Forum, NCCEA annual meeting), grant panels, NIFA webinars, sponsored trainings.
- 10) With NCRA directors, provide workshop sessions on numerous best practices, topical training by professionals and regional sharing opportunities.

[Back to Top](#)

Item 11.0: BLC Update and NIFA Budget Strategic Realignment

Presenters: Ernie Minton, Jeff Jacobsen

Action: For information only (written briefs from Joint COPs ESCOP Meeting)

The committee holds regular conference calls on the last Tuesday of each month. Calls have been well attended. The current BLC membership is below.

<p>Chair: Ernie Minton (NCRA)</p> <p>Delegates: Bobby Phils (ARD) Alton Thompson (ARD) Shawn Donkin (NCRA) Dave Benfield (NCRA) Sabine O’Hara (NERA) Jon Wraith (NERA) George Hopper (SAAESD) Saied Mostaghimi (SAAESD) Chris Pritsos (WAAESD) Glenda Humiston (WAAESD)</p> <p>Executive Vice- Chair: Mike Harrington (WAAESD) Jeff Jacobsen (NCRA, effective 7/1/2019)</p>	<p>Liaisons: Jon Boren (ECOP) Bob Holland (NIFA) Paula Geiger (NIFA) Josh Stull (NIFA) Glen Hoffsis (APLU Vet Med) Eddie Gouge (APLU) Doug Steele (APLU) Becky Walth (CARET) Cheryl Achterberg (APLU BHS) Jim Richards (Cornerstone) Hunt Shipman (Cornerstone) Vernie Hubert (Cornerstone) Maggie Earle (Cornerstone)</p>
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ESCOP website: <http://escop.info/committee/blc/>

Recent discussions focused the proposed move of NIFA/ERS, the 2020 House budget mark and new matching fund requirements. The change in the matching requirements provided in the 2018 Farm Bill caught many by surprise. The EDs collected impacts resulting from this change. There were a number of proposals that were either withdrawn or not submitted due to lack of matching dollars. Still other proposals were reduced in scope due to limited matching funds. Apparently, NIFA has selected awards to allocate all of the SCRI funds. However, it is very likely that there were highly fundable proposals that were not submitted.

Strategic Realignment Committee:

Committee Members Ernie Minton (Chair), Chuck Hibberd, Marcos Fernandez, Gary Thompson, Glenda Humiston, Alan Grant, Jack Payne, Jim Richards, Jon Boren, Mark Latimore, Doug Steele, Tracy Hoover, Rick Klemme, Wendy Fink, Jeff Jacobsen

The Committee has discussed the realignment of the small lines concept on numerous occasions and has been in favor of moving this effort forward. A revised proposal that came forward from the March Policy Board of Directors meeting is illustrated below. That proposal was modified further following additional input: the 1890 Grants programs are maintained as separate lines; the SARE program wishes to remain separate from Regional Centers of Excellence. The several special research grants were

removed from the competitive programs to avoid “earmarking” AFRI. There is some concern from smaller institutions that funds could be lost by them from the Smith-Lever 3(d) programs.

CURRENT REALIGNMENT PROPOSAL

National Institute of Food and Agriculture		
FY XXXX		
(All \$Millions)		
Realigned/Combined Lines	FY 2019	New PBR
	Enacted	Lines
Agriculture and Food Research Initiative (AFRI)	415.000	
1862 Research Capacity (Hatch)	259.000	
1862 Extension Capacity (Smith Lever 3(b) and (c))	315.000	
1862 Extension Capacity (Combined 3(d) Programs)	102.654	
1890 Research (Evans-Allen Program)	58.000	
1890 Education Grants	19.336	
1890 Extension	48.620	
1890 Facilities	19.730	
McIntire-Stennis Cooperative Forestry Act	36.000	
1994 Research, Education and Extension	13.686	
Agricultural Education and Workforce Development Programs	41.265	
Crop Protection/Tactical Science	50.413	
Regional Centers of Excellence	14.000	
SARE	37.000	
Special Research Grants	14.155	
Competitive Facility Modernization and Fixed Equipment at LGUs		50.000
Total	1443.859	

[Back to Top](#)

Item 13.0: ESCOP Budget at APLU

Presenter: Jeff Jacobsen

Action: Information and Discussion

Historically, annual assessments approved by ESS/ARD per our Rules of Operation support national activities and specific programmatic purposes. The ESCOP annual assessment is based upon a formula with 60% based on total capacity funds (Hatch, Evans-Allen) from a rolling three-year period and 40% based on all grant funds averaged from a rolling three-year period applied to the Section-approved amount. This formula has been in use since 2001. For a number of years, there were two ESCOP accounts at APLU which were recently combined into one account as integrated with the new accounting system (2018). This ESCOP account comprises all calendar year transactions.

Going forward, quarterly ESCOP account reports will be provided by the APLU CFO to the APLU VP FANR and the Executive Vice-Chair of BLC (as a single point of contact for APLU). The Executive Vice-Chair of BLC will monitor all transactions associated with the account and serve as an approver of non-contracted expenditures consistent with the annually approved budget and any mid-year ESCOP approved expenditures submitted for reimbursement. Periodically, the account status will be reported to ESCOP.

For the many years, the single assessment for the ESCOP Communications and Marketing Committee (CMC), voted on at the ESS/ARD annual fall meeting, has had ECOP as a long-standing collaborator. Recently, AHS also began contributing to CMC assessment. The ESCOP annual assessment (\$200,000) has remained the same for CMC, and the addition of the funds from AHS has resulted in a net positive cash balance, since each are responsible for equal contributions (\$133,333). Historically, transactions in the ESCOP APLU account include: assessment invoices and deposits, CMC (kglobal and Cornerstone), National Impact Database, annual writing team effort, memberships (NCFAR, Breakthroughs 2030, AMR Institute), NRSP Review Committee travel, ESCOP website, Diversity Catalyst Committee trainings, Science Roadmap Briefs, meetings, and bad debt. The assessment and budget cycles are on a calendar year basis. At the end of 2018, the ESS account balance was \$585,560. With the midyear termination of the CMC contract with kglobal, the FY2019 balance will increase.

In 2016 a formal mechanism was installed to annually create and submit a budget to ESS for review, discussion and finalized by ESS vote at the annual meeting. During this period, the approved budgets have been roughly \$60-70,000 per year, with actuals being less than the budgeted amounts. Based upon our past activities, potential items for consideration for building the FY2020 budget are being collected from all standing committees and leadership.

Discussion Items

- 1) BHS has invested a designated portion of their APLU account into a low risk, modest return investment. Should this be investigated as an option for the ESCOP account?
- 2) The CMC effort (or something new) is under self-review, hence the information to build an assessment ask is currently pending. Given the timing and ESCOP account balance, should a one-year suspension on the assessment be under consideration?

- 3) As the FY2020 budget begins to be considered, information from prior budgets and new initiatives will inform this budget build, along with new items. The current FY2019 budget follows for reference.

Item	Proposed Budget (FY 19: 10/1/18 – 9/30/19)
Discretionary Funds Available	\$99,570
Proposed Expenses	
ESCOP Promotion (e.g., Retaking the Field, Ag on the Hill, Chair travel)	\$10,000
Diversity Catalyst Committee	\$5,000
ESCOP Training	\$5,000
Meeting Support (2018 ESS, 2019 Joint COPs)	\$10,000
ESCOP Website	\$2,000
National Impact Database	\$12,500
National Impact Database Writing Committee	\$5,000
NC-FAR Membership	\$1,000
Printing (APLU Award Program & Grand Challenge One-Pagers)	\$15,000
Total Proposed Expenditures	\$65,500
Carry-over	\$34,070

[Back to Top](#)

Item 14.0: Summary of Proposed Changes/Updates to the ESS Rules of Operation

Presenter: Jeff Jacobsen

General

- Last Amended on September 21, 2016
- A comparison of the 9/21/2016 approved document and the proposed version will be provided using the 'Compare' function in Microsoft Word with summaries (*page numbers, formatting TBD*)
- NRSP changes will be reflected in the NRSP Guidelines that are under review by the NRSP Review Committee and will be considered by ESS (*likely substantive*)
- Ensured language represents both ESS and ARD

Housekeeping

- General updates on: formatting, typos, names/titles, membership terms, erroneous information, abbreviations, moved subsections, wording consistency, alpha-order (as applicable), committees, identified websites, finalized Table of Contents
- Eliminated redundancies throughout, out-of-date items and calendar of events for annual reporting
- If stated practices were not the best practice or the current functional practice, then the section was eliminated or updated (e.g. Chair-Elect creating committee lists, Chair-Elect responsible for obtaining annual reports as these are current throughout the year with Agenda Briefs)
- Added Board on Natural Resources in sections where the Board of Human Sciences, Board on Veterinary Medicine and similar groups were present
- Updated meeting frequency and timing
- Changed ESCOP Core Committees to ESCOP Standing Committees
- When all of these changes are approved, the ESCOP website will be updated

Substantive

- ① Defined and identified functional membership of ex-officio, liaison, and with voting privileges or not (*not identified consistently throughout document*)
- ② Deleted the Nominating Committee and the Resolutions Committee (*do not exist and described current practices*)
- ③ Added the Diversity Catalyst Committee, National Plant Germplasm Coordinating Committee and Chair memberships to appropriate ESCOP Committees (*new committee and recognition of key standing committees*)
- ④ Added a mechanism for electronic voting processes and added proxy voting processes and criteria (*reflecting existing practices, technology and needed practice*)

- **5** Deleted CMC presence throughout the Rules of Operation (*CMC is undergoing change and is TBD, yet appears to no longer be an ESCOP Standing Committee*)
- **6** Updated the additional responsibilities of the BLC Chair with BAC and CLP, and the national award responsibilities to DCC and STC (*to improve continuity and impact*)

[Back to Top](#)

Item 16.0: Nominations Committee Report

Presenter: Ernie Minton, Nominations Committee

Action Needed:

- Review FY2020 NCRA officers list
- New MRC to start FY2020 (10/1/2019)

NCRA FY2020 Officers and Committee Members

(Fiscal Year 2020 begins October 1, 2019)

Last Updated: 7/1/2019

NCRA Officers:

G. Cuomo, MN, NCRA Chair (20) (cuomogj@umn.edu)

G. Smith, MI, NCRA Chair Elect & MRC Chair (20) (smithge7@anr.msu.edu)

Executive Committee:

G. Cuomo, MN, NCRA Chair (20) (cuomogj@umn.edu)

G. Smith, MI, NCRA Chair Elect & MRC Chair (20) (smithge7@anr.msu.edu)

J. Colletti, IA, NCRA Past Chair (18 & 19) (colletti@iastate.edu)

J. Jacobsen, NCRA, Exec. Vice Chair (Perm) (jjacobsn@msu.edu)

Multistate Research Committee (3-year term):

G. Smith, MI, MRC Chair (17-20) (smithge7@anr.msu.edu)

H. Santiago, NE (18-21) (hsantiago@unl.edu)

W. Barker, WI (18-21) (william.barker@wisc.edu)

G. Bollero, IL (19-22) (gbollero@illinois.edu)

Vacant (20-21)

J. Jacobsen, Ex-Officio (jjacobsn@msu.edu)

Resolutions Committee (3-year term):

S. Donkin, IN (18-21) (donkin@purdue.edu)

Nominating Committee (2-year term):

Vacant (20-22)

Committee on Legislation and Policy

E. Minton, BLC Chair

J. Jacobsen, Ex-Officio (jjacobsn@anr.msu.edu)

NRSP Review Committee Representative (4-year term):

D. Buhler, MI (14-18, Chair 20-21) (buhler@anr.msu.edu)

J. Jacobsen, NCRA (Exec Vice Chair 20-21) (jjacobsn@msu.edu)

C. Hamilton (Asst Vice Chair 20-21) (christina.hamilton@wisc.edu)

ESCOP (3-year term):

G. Cuomo, MN, NCRA Chair (20) (cuomogi@umn.edu)
G. Smith, MI, NCRA Chair Elect & MRC Chair (20) (smithge7@anr.msu.edu)
J. Colletti, IA, NCRA Past Chair (18 & 19) (colletti@iastate.edu)
J. Jacobsen, NCRA (Perm Alt) (jjacobsn@msu.edu)

ESCOP Executive Committee:

J. Colletti, IA, NCRA Past Chair (18 & 19) (colletti@iastate.edu)
J. Jacobsen, NCRA (Perm Alt) (jjacobsn@msu.edu)

ESCOP Chair's Advisory Committee:

D. Hamernik, NE, (ESCOP Past Chair) (dhamernik2@unl.edu)
J. Jacobsen, NCRA (Perm Alt) (jjacobsn@msu.edu)

ESCOP Budget and Legislative Committee (BLC):

J. E. Minton, KS, BLC Chair (eminton@ksu.edu)
D. Benfield, OH (benfield.2@osu.edu)
S. Donkin, IN (sdonkin@purdue.edu)
J. Jacobsen, NCRA (Perm Alt; Exec Vice Chair) (jjacobsn@msu.edu)
C. Hamilton (Asst Vice Chair) (christina.hamilton@wisc.edu)

ESCOP Diversity Catalyst Committee (DCC):

W. Barker, WI, (william.barker@wisc.edu)
J. Jacobsen, NCRA (jjacobsn@msu.edu)
C. Hamilton, NCRA (Christina.Hamilton@wisc.edu)

ESCOP Science and Technology Committee (STC):

J. Colletti, IA, (colletti@iastate.edu)
D. Hamernik, NE, (dhamernik2@unl.edu)

ESCOP Science and Technology Committee Social Science Sub-Committee

(SSSC; 3-year term):

Emily Buck, OH, (15) (buck.210@osu.edu) - Ag Communications
Mike Retallick, IA (13) (mrsr@iastate.edu) – Ag Education
Linda Lobao, OH (14) (lobao.1@osu.edu)– Rural Sociology
Corinne Valdivia, MO, (16) (valdiviac@missouri.edu) – Ag Econ
David Rosch, IL, (17) (dmrosch@illinois.edu) – Ag Leadership
Mark Skidmore, NCRCD, (16) (miskidmor@anr.msu.edu)

ESCOP NRSP1 Management Committee:

J. Jacobsen, NRSP1 Lead AA (jjacobsn@msu.edu)
C. Hamilton, co-NIMSS lead system admin (Christina.Hamilton@wisc.edu)

National Impact Database NIDB

G. Bollero, IL (gbollero@illinois.edu)

Other Appointments

North Central Rural Development Center Board (4-year term):

D. Buhler, MI (perm, MSU rep), (buhler@msu.edu)

J. Parcell, MO, (ParcellJ@missouri.edu)

North Central Bioeconomy Consortium

NCBEC Vice President, J. Colletti, IA (colletti@iastate.edu)

North Central Regional Aquaculture Center

J. Jacobsen, NCRA Representative (jjacobsn@msu.edu)

[Back to Top](#)